

# FIRE PROTECTION TRAINING GUIDE - BATTALION CHIEF

4020.3

(No. 11 May 2000)

## MINIMUM QUALIFICATIONS

### BATTALION CHIEF (NONSUPERVISORY)

#### BATTALION CHIEF

##### Either I

Three years of permanent full-time experience in California state service performing the duties of a Fire Captain, Forestry Assistant II or Junior Forester.

##### or II

Five years of permanent full-time experience in California state service performing the duties of a Heavy Fire Equipment Operator (two years of which must have been as a result of successful completion of a formal Training and Development assignment to the Fire Captain classification) and successful completion of basic fire control training.

INDIVIDUAL PROFESSIONAL TRAINING - BATTALION CHIEF							
Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Level	When	Requirement	Frequency		

## JOB REQUIRED

### *Job Required Within First Year - Battalion Chief*

First Responder Medical - CDF	46	Unit	Prior to response	CDF Policy	24 hours every 2 years	Public Safety - CPR	
Sudden Infant Death Syndrome	[1]	Unit	Within basic training	Mandated - H&S 1797.192 SB 1068	One time training	None	
Child and Elder Abuse W&I 15630	[1]	Unit	Entry	Mandated - W&I 15632	One time training	None	
Communicable Disease Awareness	4	Unit	Prior to response	Mandated - CLC 5193(3) (5) CFR 1910.1030	Annual - 1 hour (min)	None	

Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Level	When	Requirement	Frequency		
Public Safety CPR - CDF	8	Unit	Prior to response	Mandated - H.S. Code, CCR Title 22	4 hours every 2 years	None	
Hazardous Materials Incident Commander	40	Unit	within one year of hire	OSHA requirements under 29 Code of Federal Regulations (CFR) 1910.120 and the California Code of Regulations Title 8, Section 5192.	8 Hours annually	None	
I-300 Intermediate ICS	32	Unit	Required prior to filling a management ICS position	CDF Policy	One time training	I 200 Basic ICS	(*)
Self Contained Breathing Apparatus	3	Unit/Station	Prior to response	Mandated - Title 8 3401 (b) (1)	Annually	None	Annual Evaluation if assigned to Emergency Response
Equal Employment Opportunity for Supervisors or Manager	8	Region/Unit	Within 1 year of promotion to BC	Mandated - Title VII 1964 Civil Rights CDF Policy	Annually thereafter by legal counsel	None	(*)
Management Development	40	CDF Academy	Within 1 year of promotion to BC	Mandated - SB 409 GC 19995.4 Chief Officer College	One time training	Leadership Development	(1)
Incident Management 3	40	CDF Academy	Within 1 year of promotion to BC	CDF Policy CDF Chief Officer College	One time training	Incident Management 2	(1)(*)
Management Elective	40	Distance Learning NFA or other	Within 1 year of promotion to BC	CDF Policy Chief Officer College	One in first year	None	(*) (1) (2)

**200 Total Hours Job Required Within First Year - Battalion Chief**

**Job Required Within Second Year - Battalion Chief**

Management Elective	40	Distance Learning on intranet or offsite	Within 1 year of promotion to BC	CDF Policy Chief Officer College	One time training	None	(1) (2)
Exceptional Leadership	40	Academy	Within 2 <sup>nd</sup> year of promotion	CDF Policy CDF Chief Officer College	Once	Management Development	(1) (*)
Issue Paper to BCP	40	Academy	Within 2 <sup>nd</sup> year of promotion	CDF Policy CDF Chief Officer College	Once in 2 <sup>nd</sup> year	Management Development	(1) (*)

Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Level	When	Requirement	Frequency		
Management Elective	40	Distance Learning on intranet or offsite	Within 2 <sup>nd</sup> year of promotion	CDF Policy CDF Chief Officer College	Once	None	(1) (*) (2)

***Job Required Within Fourth Year - Battalion Chief***

Defensive Drivers Training	4	Unit	Within first 4 years	SAM - Required for <u>frequent</u> operation of any vehicle on state business	4 hours every 4 years	California Driver's License	(3)
----------------------------	---	------	----------------------	---	-----------------------	-----------------------------	-----

**4.00 Total Hours Job Required Within Fourth Year - Battalion Chief**

**JOB ENHANCEMENT**

P.O.S.T. Basic	680	CDF Academy				Background check, First Responder Medical, CPR, Physical exam, psychological evaluation	
Public Officer	40	CDF Academy				Background check, PC 832	
S-490 Advanced Wildland Fire Behavior Calculations	40	CDF Academy/ Unit				Basic Engine Operation (BFEO) or Basic Fire Control-Firefighter Module; Intermediate Wildland Fire Behavior (S-290) or an agency equivalent course, Introduction to Wildland Fire Behavior Calculations (S-390) and BEHAVE program training	

Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Level	When	Requirement	Frequency		

Fire Service Communication (R107) - NFA	80	National Fire Academy					
---	----	-----------------------	--	--	--	--	--

Chief Officer Certification - CFSTES	400	CFA/CSFM				Community College Degree	(4)
Fire Protection Land Use Planning/CEQA - CDF	40	Region/Unit					
Interpersonal Dynamics in Fire Service Organizations (R332) - NFA	80	National Fire Academy					
Command and Control of Fire Department Major Operations (R304) - NFA	80	National Fire Academy					

**1,432.00 Total Hours Job Enhancement Training**

Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Level	When	Requirement	Frequency		

**CAREER DEVELOPMENT**

S-520 Advanced Incident Management	80	NARTC				Type 1 Team certified. Individuals should be functionally qualified under ICS at the Type 1 level for the position they will be filling at the course. Nominations must be submitted with a current Fire Qualification Record and with a narrative statement giving a brief background of the person nominated. Include a description of the intended use of the skills developed as a result of attending S-520.	
------------------------------------	----	-------	--	--	--	---	--

Course			Participant Time Frames			Prerequisites	Notes
Title	Hours	Level	When	Requirement	Frequency		

S-620 Area Command	48	NARTC				Individuals must be functionally qualified under ICS at the Type I level and have satisfactorily completed S-520. Nominations must be submitted with a brief narrative statement giving a background of person nominated. Include a description of the intended use of the skills developed as a result of attending S-620.	
--------------------	----	-------	--	--	--	---	--

NOTES:

- (\*) = New Department policy
- (----) = Subject Area Taught in the Course Listed Above
- (1) = Part of CDF Chief Officer College
- (2) = Electives identified on intranet under CDF University, Chief Officer College
- (3) = See CDF Policy 6750
- (4) = 10 Courses

[\(see Next Section\)](#)

[\(see Handbook Table of Contents\)](#)

[\(see Forms and Form Samples\)](#)